

HOW TO GET A U.S. PASSPORT

Apply for a NEW passport in person

For any of the following:

- It's your first passport.
- Your last passport was damaged or lost.
- Your last passport was issued more than 15 years ago.
- Your name has changed and you have no supporting legal documents.
- It's for a child under 16.

What you'll need to provide



Form DS-11
Complete items
numbers 1-21
in black ink.
Do not sign the
Application!

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**Proof of U.S.
citizenship**
Such as a
certified birth or
naturalization
certificate

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**Government-
issued photo
ID**
Such as a
driver's license
or military ID

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**Color
passport
photo**
No eye glasses
No white T-Shirt
Various
locations
provide this
service.

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Fee payment
Checks or
money orders
ONLY

Additional requirements for a child's passport



**Proof of
relationship
to child**

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**Both parents and the child must appear
in person. An absent parent must sign
and submit a notarized DS-3053 form**